

Overview availabilities

This menu item **Overview availabilities** shows you an overview of the availabilities of your hotel rooms, holiday flats and/or caravan sites or reservations depending on the room category. The turnover per category or per product group/article is also displayed.

Bereichs-Übersicht - Hotel							
← früher F3	Do 19.08.21 1	Fr 20.08.	Sa 21.08.	So 22.08.	Mo 23.08.	Di 24.08.	Mi 25.08.
Tag	Do 19.08.	Fr 20.08.	Sa 21.08.	So 22.08.	Mo 23.08.	Di 24.08.	Mi 25.08.
Zimmer insgesamt	39	39	39	39	39	39	39
✗ unbenutzbar (out of order)	0	5	0	0	0	0	0
⚠ nicht in Ordnung (out of order)	0	6	0	0	0	0	0
Bestand	39	7	39	39	39	39	39
✓ gebucht	1	8	0	0	0	0	0
≡ Warteliste	0	9	0	0	0	0	0
🕒 provisorisch	1	10	0	0	0	0	0
reserviert insgesamt	2	11	0	0	0	0	0
☑ Verfügbarkeit nach Kateg	12						
EZ Einzel Standard	2	2	2	2	2	2	2
DZ Doppel Standard	34+1	36	36	36	36	36	36
JS Junior Suite	1	1	1	1	1	1	1
-- unbekannt	0	13	0	0	0	0	0
mindestens verfügbar	37	39	39	39	39	39	39
maximal verfügbar	38	14	39	39	39	39	39
mindestens belegt	2,6%	15	0%	0%	0%	0%	0%
maximal belegt	5,1%	15	0%	0%	0%	0%	0%
Personen im Haus	2	0	0	0	0	0	0
Erwachsene	2	16	0	0	0	0	0
Kinder	0	0	0	0	0	0	0

1. Enter the desired date
2. with **Refresh** confirm the date entry
3. with the help of **later** PC CADDIE jumps one week forward.
4. with the help of **today** PC CADDIE jumps to today's date
5. Number of rooms that are unusable
6. number of rooms that are unusable
7. the stock of rooms after deducting the rooms that are unusable and not in order.
8. Number of rooms booked
9. Number of rooms on the waiting list
10. Number of rooms provisionally booked
11. number of rooms reserved
12. Number of availabilities according to the room category. In this example 2 single rooms Standard , 34 + 1 double room Standard (+1 = provisional reservation) and 1 Junior Suite.
13. if by mistake a room reservation is booked without a room category, it will end up in the category **unknown**
14. Minimum and maximum number of rooms available
15. Percentage of rooms that are at least and at most occupied

16. Number of people who are in the house

Anreise Personen	2	0	0	0	0	0	0
Anreise Zimmer	2	0	0	0	0	0	0
Abreise Personen	0	2	0	0	0	0	0
Abreise Zimmer	0	2	0	0	0	0	0

1. Arrival of the number of persons
2. Arrival of the number of rooms
3. Departure of the number of persons
4. Departure of the number of rooms

Umsatz: 1							
pro Erwachsener	2	116,82					
pro belegtes Zimmer	2	116,82					
pro verfügbares Zimmer	39	5,99					
Summe		233,64					
Warengruppen: 2 @FI							
F & B	2	37,38					
Logis	2	196,26					
Summe		233,64	0,00	0,00	0,00	0,00	0,00
Artikel: 3							
Einzelzimmer Neu	1	100,00					
3 Gang Menü	1	28,04					
Doppelzimmer Rack Rate	1	112,15					
Frühstück spezial	1	9,35					
Logis EZ	1	84,11					

Buchungen

Gäste

+ Neue Buchung

Hotel-Spider

Sperrungen/Freigek

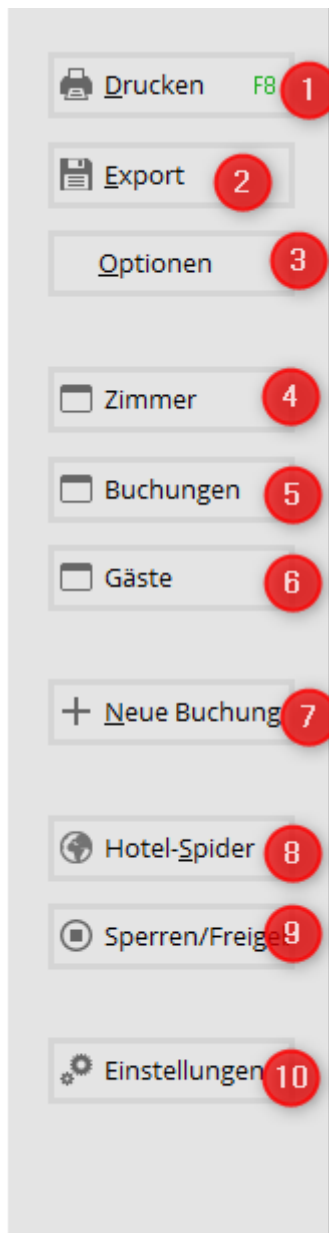
Einstellungen

Ende F12

In the section below you will find the turnover figures. Please make sure that these are listed under the **options** are selected accordingly:

1. Turnover per adult, per occupied room, per available room and the total for that night.
2. the turnover broken down by product group for that night
3. the turnover by item for that night

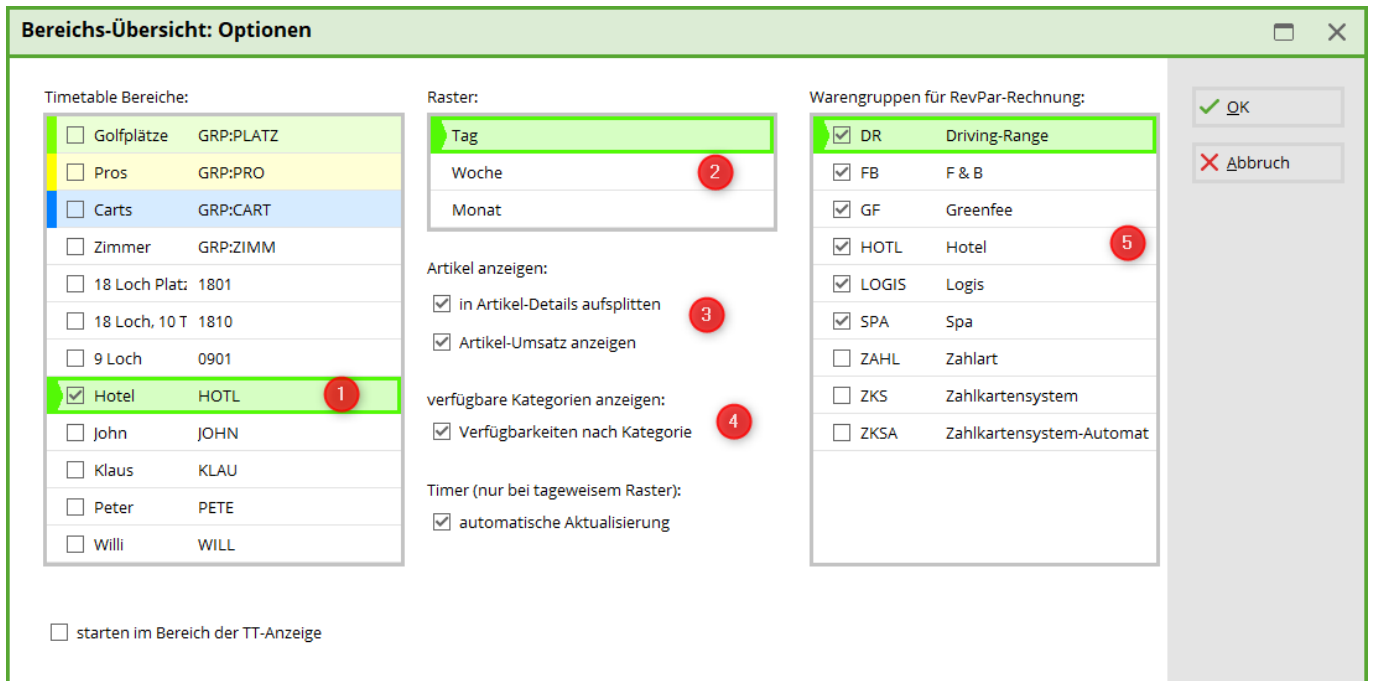
On the right side you will find these buttons:



1. Print option for the current overview of availabilities
2. Export option for the overview of availabilities (as Excel file)
3. Setting options of the overview (please read the paragraph below) **Options button**)
4. You reach the window **Hotel room**
5. The following window appears **Hotel Booking List**
6. You reach the window **Hotel Guests**
7. A new booking is created. If you had previously selected a room category, this new booking is immediately created for this selected category.
8. Transfer to the Channel Manager Hotel Spider
9. With the help of this button you can quickly block or unblock rooms of a category for the Internet.
10. You reach the hotel settings

Button Options

With the help of the button **Options** button to set your general view of the availabilities overview.



1. The correct timetable area HOTL should be ticked.
2. you can switch between a daily / weekly or monthly view
3. the items can be activated or deactivated
4. the availabilities by category can also be deactivated here
5. the respective turnover display of the product groups is defined here accordingly

Display of availabilities in the timetable

Since November 2021 there is also the possibility to display the availabilities in the timetable with the help of an additional line:

Legende	Do, 18.11.21	Fr, 19.11.21	Sa, 20.11.21	So, 21.11.21	Mo, 22.11.21	Di, 23.11.21	Mi, 24.11.21	Do, 25.11.21
E01 DS	DS39 JS1	DS39 JS1	DS39 JS1	DS39 JS1	DS39 JS1	DS39 JS1	DS39 JS1	DS39 JS1
E02 DS								
E03 DS								
E04 DS								

In this example, on 18.11.2021 there are still 39 free rooms in category DS and 1 free room in category JS.

This additional line is activated under the following menu item: **Settings - Programme settings - Hotel interface** and the tab Room Categories:

Einstellungen Hotel

Housekeeping Zimmer-Kategorien Zimmer Ratecodes Nachtlauf PC CADDIE://online Hotel-Spider Gäste

ID	Bezeichnung	Std	Max	Online	Link	Zimmer	TT-Regeln
DS	Doppelzimmer	2	4	4//	0	39	0
JS	Junior Suite	2	4	0//	0	1	0

Verfügbarkeiten im Timetable anzeigen

+ Neu Edit F7 Löschen FS ↑ Höher ↓ Tiefer

OK
Abbruch
IT-Regeln