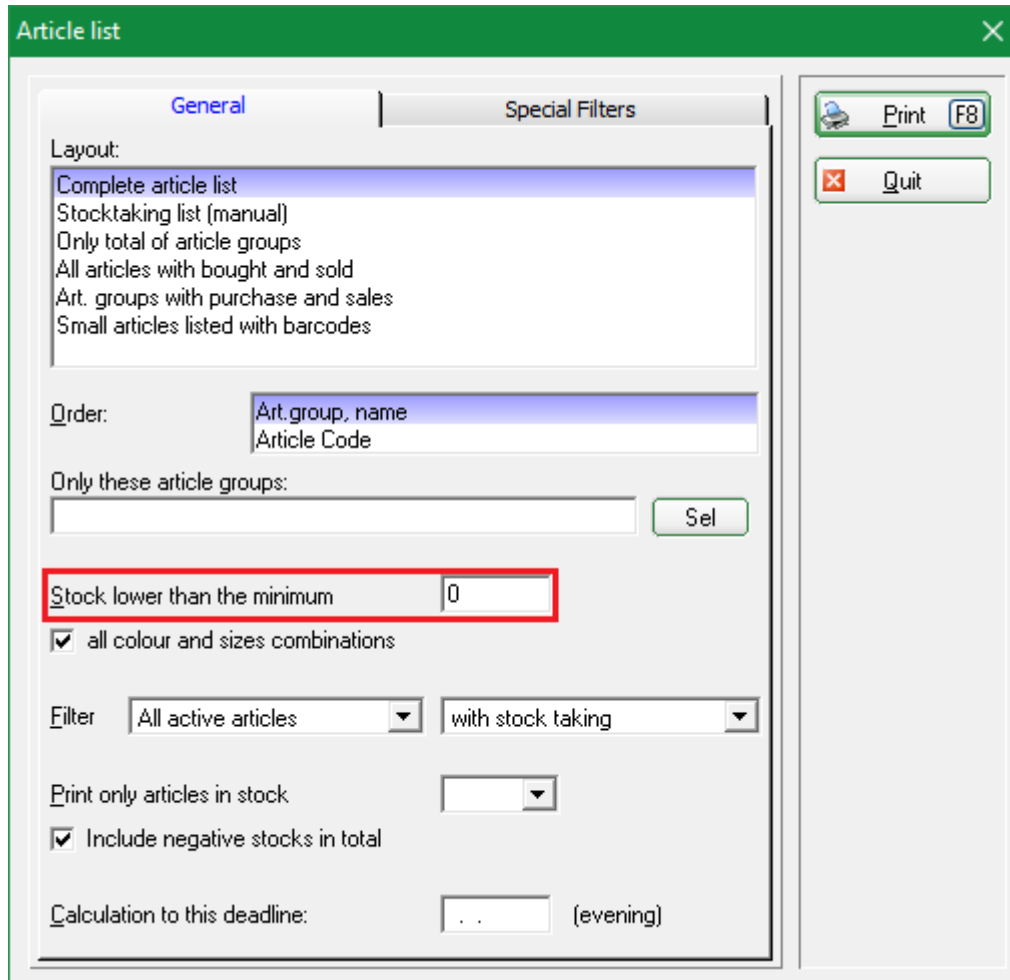


Order list

The order list is an informative list to give you a quick overview of all articles that were marked down for an order. To get there go to **Accounts/Fees/...Print List/Order list** or **Articles/Print.../Order list**. The difference to the article list is the **Minimum** which is important for the order list.



The default settings should do, but can also be adjusted when required. Please read the topic [Article list](#) for further setting options.

All articles you have defined with a **Minimum** will be shown in the list, and can be reordered.

Here a possible example:

Order list

GASTRO

Layout: Complete article list
Sorted by: Art.group, name
Article-Gr.: SWEETS
Diff.from.Min: 0
All active articles
with stock taking

Printed: 06.07.19, 11:07 hour

No.	Art.Code	Group	Name	VAT	PP	SP	Marge	Min	Act	Order	Supplier
Sweets											
1	00000300	SWEETS	Chocolate- Bounty	19.0%	0.00	2.00	100.0	25.0	10.0	15.0	
2	00000100	SWEETS	Chocolate- Mars	19.0%	0.00	2.00	100.0	25.0	3.0	22.0	
3	00000200	SWEETS	Chocolate- Snickers	19.0%	0.00	2.00	100.0	25.0	25.0		
	Total:	SWEETS	Sweets		0.00	76.00	100.0		38.0		
Total: Purchase (net):		0.00	Sales (net):	63.87	Sales (gross):	76.00	Margi:	100.00 %			
PC CADDIE 2019 © 1988-2019 PC CADDIE AG, Horw, Switzerland						PROBEINSTALLATION: Testclub AG, TestCity					



The column **Order** shows you the suggested order by PC CADDIE. You can see that Mars and Bounty are being suggested for ordering. The suggested amount is calculated to reach the minimum stock level. Of course, you can place a bigger order.