Old financial statements in detail

If you click in the menu bar on *Turnover/Cash register* in the menu bar, you will be taken to the *Cash register - Settlement mask*. Click on *Old closing detailed* (F9).

Cash balance >	<
Use this function to print a user balance up or to print the daily balance!	
This user only:	
Complete	
1 <u>U</u> ser balance F3	
2 Daily balance F4	
😞 Print old daily balance 🖪	
🔍 🛛 Daily balance with details 🛛 🕞	
■ Export EC-Cash-Payments to bank	
List of price changes	
→ Book unpaid customers into account	

In the following screen, click on *Choice* (F2), the following screen opens *Select daily closing*.

Daily balance with details	×
Enter the number of the daily balance: Number Select F2	✓ <u>Q</u> K X <u>C</u> ancel
Lype A Invoice No from 0 to 999999999 Iext	

Then select the desired daily closing here.

Select Daily Balance	×
1 28.10.16 14:21:51	✓ <u>D</u> K ★ <u>C</u> ancel

If the window remains without selecting a number, as shown in the following illustration, you will receive the details of all bookings for the current day or after the last End of the day .

If you receive the information "Difference in total" on the user statement, you can recognise this in the detailed daily statement. This can be very helpful when searching for an incorrect booking. Read more at Operator billing .

Daily balance with details	×
Enter the number of the daily balance: Number Select F2	✓ <u>Q</u> K ズ <u>C</u> ancel
Ippe A Invoice No from 0 to 999999999 Iext	

Make your selection, confirm with **OK.** This allows you to see every transaction in detail.

💹 Print: Daily balance details (Daily balance 1 Date: 28.10.16, 14:21 User: EvtD) [Ready]

🔍 🔍 🖺 Copy F6) 🛃 Save F7) 鎟 Print F8) Page 1/2 100% Daily balance details (Daily balance 1 Date: 28.10.16, 14:21 User: EvtD)

Daily balance details

Daily balance 1 Date: 28.10.16, 14:21 User: EvtD

Invoice 23570, Tisch 1	25.10.05	15:30		120.00	120.00	k07	
Apollinaris - 0,2	25.10.05	15:26	2.00	5.00	5.00	SSS	
*** VORSPEISE ***	25.10.05	15:26	1.00	0.00	0.00	SSS	
Tomatencreme-Suppe	25.10.05	15:26	2.00	24.00	24.00	SSS	
kleiner gemischter Salat	25.10.05	15:26	1.00	8.00	8.00	SSS	
*** ZWISCHENGANG ***	25.10.05	15:26	1.00	0.00	0.00	SSS	
kleiner gemischter Salat	25.10.05	15:26	1.00	8.00	8.00	SSS	
*** HAUPTSPEISE ***	25.10.05	15:27	1.00	0.00	0.00	SSS	
Züricher Geschnetzeltes	25.10.05	15:27	1.00	32.00	32.00	SSS	
Rinds-Medaillons - medium	25.10.05	15:27	1.00	31.00	31.00	SSS	
Clausthaler, alkoholfrei	25.10.05	15:27	1.00	4.00	4.00	SSS	
Clausthaler, alkoholfrei	25.10.05	15:29	1.00	4.00	4.00	SSS	
Clausthaler, alkoholfrei	25.10.05	15:29	1.00	4.00	4.00	k07	
Barzahlung	25.10.05	15:30	150.00	120.00	120.00	k07	
Rückgeld: Barzahlung	25.10.05	15:30	-30.00	0.00	0.00	k07	
Invoice 23571, T77 Abathe-Imgrüth, Is	25.10.05	15:35		0.00	0.00	k07	
Invoice 23572 T 77 Ackermann Samuel	25 10 05	18-06		138 50	138 50	F01	
Transfer server Current	25.10.05	10.00	4.00	130.00	130.50	NV1	
Iomatencreme-Suppe	25.10.05	18:05	1.00	12.00	12.00	KU1	
Claustnaler, alkonolfrei	25.10.05	18:05	1.00	4.00	4.00	KU1	
70 VURSPEISE ***	25.10.05	18:05	1.00	0.00	0.00	KU1	
Zuricher Geschnetzeites	25.10.05	18:05	1.00	32.00	32.00	KU1	

٨