

Copy single bookings into another area



This function can be used to create a consumption credit after the amount is being billed in the contribution account; the credit can be then used, for example, in the gastronomy area. Find out more here: [Consumption flat rates](#).



The prerequisite is that there is a consumption product package with exactly the same search abbreviation in both the contribution account and in the gastronomy open items. Please make a [Fast backup](#) before the transfer.

Please proceed as follows:

Start in the account area in which you have created the booking, and click on the menu item **Accounts/Year End/Copy single bookings into another area**. Make the following settings:

Book an article in another account area

Target account area:

Date: from to

Article: Consumption flat rate

Only status:

Type of copy:

Factor: (can be left empty)

Replace already existing entries

Delete before all entries in the targeted account area

Persons: Def.

Book

Quit

Confirm with **Book**.

Below is an account example:

Turnover-Account - OP

Interested, Sarah (insa) Gast

Information	Date	Time S	Net	Brutto	OK
cfr -1,00 Consumption flat rate	14.01.2021	18:50		-300,00	

Everything consumed by the customer in the golf club's restaurant is booked directly from the flat rate

Select fee (F2)
Edit fee (F7)
Change
Reversal (F5)
Payment
Print (F8)

„All food and beverages consumed by the customer in your restaurant are conveniently debited from his credit.“